

Policy Guide for Dissemination  
Of Tokushima University Doctoral Theses, etc.  
Through the Use of Internet

September 18, 2013  
Chairman  
Tokushima University  
Board of Education

(Purpose)

Article 1.

The purpose of this Policy Guide is to establish necessary procedures, etc. on dissemination of thesis or a summary of theses (hereinafter referred to as “doctoral theses, etc.”) through the use of internet pursuant to Articles 15 and 16 of Tokushima University Rules for Degrees (the Rules for Degrees No. 496 of 1975; hereinafter referred to as the “Rules for Degrees”).

(Mode of Dissemination of Doctoral Theses, etc.)

Article 2

Dissemination of doctoral theses, etc. through the use of internet shall be conducted by using the Tokushima University Institutional Repository (hereinafter referred to as the “institutional repository”).

(Application for Dissemination)

Article 3

A graduate who expects to post a thesis on the institutional repository shall submit documents listed below in addition to documents required which are provided in the Rules for Degrees Detailed Enforcement Regulations of each graduate school to the Director of the graduate school to which he/she makes application for a degree.

1. A graduate who expects to post the full thesis on the institutional repository:
  - (1) Thesis (in PDF format)
  - (2) Abstract of thesis (in PDF format)
  - (3) Application to Post a Doctoral Thesis on the Tokushima University Institutional Repository (Appendix 1)
2. A graduate who has a good reason not to post the full thesis on the institutional repository:

- (1) Thesis (a printed copy and in PDF format)
- (2) Summary of thesis (a printed copy and in PDF format) (Appendix 2)
- (3) Abstract of thesis (in PDF format)
- (4) Application to Post a Doctoral Thesis on the Tokushima University Institutional Repository (Appendix 1)

2 The head of each graduate school shall submit the documents, etc. provided in preceding article and a summary of a result of thesis review (in PDF format) to the President of Tokushima University when the head makes a report on the decision of conferment of degree which is provided in Article 12, paragraph 2 in the Rules for Degree.

(Dissemination of Doctoral Theses, etc.)

#### Article 4

The University Library disseminates the following documents, etc. through the use of an institutional repository.

- (1) Theses(in PDF format)
- (2) Summary of thesis (in PDF format)
- (3) Summary of a result of thesis review (in PDF format)

(Approval of Withholding Dissemination)

#### Article 5

Based on the application in Article 3, paragraph 1, item 2, the Faculty Committee for the Graduate School will consider postponing publication of the thesis in the Institutional Repository.

- 2 When the postponing stated in the preceding paragraph is approved, the head of the department shall submit documents provided in a preceding article and a summary of a result of thesis review (in PDF format) to the President of Tokushima University upon making reports of the decision of the conferment of degree provided in Article 12, paragraph 2 in the Rules for Degree.
- 3 The President shall approve the postponing of publication of the thesis after discussion at the University Education Committee.

(Dissemination of Abstracts of Thesis, etc.)

#### Article 6

The University Library shall disseminate the documents, etc. listed below through the use of the institutional repository after the postponing of publication of the

thesis is approved.

- (1) Abstract of thesis (in PDF format)(Appendix 2)
- (2) Summary of thesis (in PDF format)
- (3) Summary of a result of thesis review (in PDF format)

(Termination of Publication Postponement)

#### Article 7

If there is any change in the grounds for postponement pursuant to Article 3, paragraph 1, item 2 or the grounds for postponement expire, a degree holder who has postponed publication of a thesis on the Institutional Repository shall submit Rescheduling Thesis Posting on the Tokushima University Institutional Repository (Appendix 3) to the head of the department to which degree application was made.

- 2 The head of the department shall submit the documents set forth in the preceding paragraph to the President.

(Dissemination of Full Text of Theses)

#### Article 8

The University Library shall replace the thesis submitted pursuant to Article 3, paragraph 1, item 2 by the abstract of the thesis published pursuant to Article 6.

(Miscellaneous Provisions)

#### Article 9

Other issues relating to dissemination of thesis through the use of an internet shall be separately specified by the University Education Committee.

#### Supplementary Provision

This Policy Guide shall come into effect on September 18, 2013 and apply to a person who has been conferred Doctoral Degree on and after April 1, 2013.

#### Supplementary Provision

This Policy Guide shall come into effect on July 15, 2015.

#### Supplementary Provision

This Policy Guide shall come into effect on April 1, 2017.